

McKenzie Recruiting Privacy Statement

Last Updated: 2024

At McKenzie Recruiting, we are committed to maintaining the privacy and security of the personal information you entrust to us. This Privacy Statement outlines how we collect, use, and protect your information in the course of providing recruitment services.

Information We Collect

1. **Personal Information:**
 - We collect personal information that you voluntarily provide to us, such as your name, contact details, resume, and professional background.
2. **Professional Information:**
 - In the process of recruitment, we may collect information related to your professional qualifications, work history, and skills.

How We Use Your Information

1. **Recruitment Services:**
 - Your personal and professional information is used solely for the purpose of providing recruitment and staffing services. This includes matching your qualifications with job opportunities, communicating with you during the recruitment process, and facilitating the hiring process.
2. **Communication:**
 - We may use your contact information to communicate with you regarding job opportunities, updates on your application status, and other relevant information.

Information Sharing

1. **Employers and Clients:**
 - We share your information with potential employers or clients only for the purpose of recruitment. We do not sell, rent, or trade your personal information to third parties for marketing or other unrelated purposes.
2. **Legal Compliance:**
 - We may disclose your information when required by law or in response to legal processes.

Your Choices

1. **Updating Information:**
 - You have the right to review, update, and correct your personal information. You can do so by contacting us.
2. **Opt-Out:**
 - If you no longer wish to participate in our recruitment services, you can inform us, and we will respect your preferences.

Security

We employ industry-standard security measures to protect your personal information from unauthorized access, disclosure, alteration, and destruction.

Updates to this Statement

We may update this Privacy Statement to reflect changes in our practices or legal requirements. Please review this statement periodically for the latest information.

Contact Us

If you have any questions or concerns about our privacy practices, please contact us at heather@mckenzierecruiting.com